



## Theory of management.d(2)

- 1 A ... leads a function that contributes directly to the products or services the organization creates.
- 2 ... typically, must make decisions across different functions and have rewards tied to the performance of the entire unit
- 3 ... are responsible for the processes of getting activities completed efficiently with and through other people and setting and achieving the firm's goals through the execution of four basic management functions: planning, organizing, leading, and controlling.
- 4 The ... represents the company legally and socially to those outside of the organization.
- 5 The principles of management are drawn from a number of academic fields including all, except
- 6 ... is the function of management that involves setting objectives and determining a course of action for achieving those objectives.
- 7 ... is the function of management that involves developing an organizational structure and allocating human resources to ensure the accomplishment of objectives.
- 8 ... involves the social and informal sources of influence that you use to inspire action taken by others.
- 9 ... involves ensuring that performance does not deviate from standards.
- 10 ... is a concept whereby organizations consider the interests of society by taking responsibility for the impact of their activities on customers, suppliers, employees, shareholders, communities, and the environment in all aspects of their operations.
- 11 Which of this encompasses a person's relatively stable feelings, thoughts, and behavioral patterns?
- 12 ... is not a Big Five Personality Traits
- 13 ... refers to the degree to which a person is organized, systematic, punctual, achievement-oriented, and dependable.
- 14 ... is the degree to which a person is curious, original, intellectual, creative, and open to new ideas.





- 15) ... is the degree to which a person is outgoing, talkative, sociable, and enjoys socializing.
- 16) ... is the degree to which a person is affable, tolerant, sensitive, trusting, kind, and warm.
- 17) ... refers to the degree to which a person is anxious, irritable, temperamental, and moody.
- 18) ... is the Big Five dimension where scoring high is undesirable.
- 19) ... may be defined as the process by which individuals detect and interpret environmental stimuli.
- 20) Generalizations based on a group characteristic is referred to as ... .
- 21) P-O-L-C framework does not include ... .
- 22) ... refers to how individual and team work within an organization are coordinated.
- 23) To achieve organizational goals and objectives, individual work needs to be ... .
- 24) ... is the degree to which decision-making authority is concentrated at higher levels in an organization.
- 25) ... are those in which there are many written rules and regulations.
- 26) Organizational structures differ in terms of departmentalization, which is broadly categorized as either ... .
- 27) Matrix organizations have a design that combines a traditional functional structure with a product structure.
- 28) The different elements making up ... in the form of formalization, centralization, number of levels in the hierarchy, and departmentalization often coexist.
- 29) Boundaryless organization is a term coined by ... during his tenure as CEO of GE
- 30) A ... is one whose design actively seeks to acquire knowledge and change behavior as a result of the newly acquired knowledge.
- 31) ... is not one of the Big Five personality traits, but it is an important aspect of one's personality.





- 32) ... behaviors involve structuring the roles of subordinates, providing them with instructions, and behaving in ways that will increase the performance of the group.
- 33) In ... leaders make the decision alone without necessarily involving employees in the decision-making process.
- 34) Behavioral approaches, similar to trait approaches, fell out of favor because ... in which behaviors are demonstrated.
- 35) According to the theory, a leader's style is measured by a scale called ... scale.
- 36) ... is defined as a combination of their competence and commitment levels is the key factor determining the proper leadership style.
- 37) Path-goal theory of leadership identifies ... -leaders may adopt.
- 38) ... lead employees by aligning employee goals with the leader's goals.
- 39) ... theory proposes that the type of relationship leaders have with their followers (members of the organization) is the key to understanding how leaders influence employees.
- 40) Which leadership approach defines the leader's role as serving the needs of others?
- 41) Poor communication can also lead to ... .
- 42) Communication fulfills three main functions within an organization:
- 43) ... -encodes the Message, translating the idea into words
- 44) ... of this encoded Message may be spoken words, written words, or signs.
- 45) ... is the person who receives the Message.
- 46) ... decodes the Message by assigning meaning to the words.
- 47) Barriers to Effective Communication includes all except
- 48) ... can be defined as "occurring when the information processing demands on an individual's time to perform interactions and internal calculations exceed the supply or capacity of time available for such processing.





- 49 ... refers to filtering what we see and hear to suit our own needs. This process is often unconscious.
- 50 Semantics is the study of meaning in ... .
- 51 Mission and vision are statements from the organization that answer questions about
- 52 Mission and vision statements play three critical roles except
- 53 ... are of particular relevance to mission and vision statements.
- 54 Four types of creativity include all except:
- 55 With types of creativity, ... is associated with speed—being first and being fast.
- 56 With types of creativity, ... is the form that most of us think of first. This type of creativity is characterized by new ideas and breakthroughs
- 57 With types of creativity, ... is a very deliberate approach that concerns a vision of sustainability—that is, leaving a legacy.
- 58 With types of creativity, ... involves making an existing idea better. Two great examples of this are McDonald's and Toyota.
- 59 Two creativity tools includes
- 60 ... is creative tool, used as a checklist tool that helps you to think of changes you can make to an existing marketplace to create a new one—a new product, a new service, or both.
- 61 ... refers to making choices among alternative courses of action—which may also include inaction.
- 62 Decision making can also be classified into three categories based on the level at which they occur. Namely
- 63 ... set the course of organization.
- 64 ... are decisions about how things will get done.
- 65 ... are decisions that employees make each day to run the organization.
- 66 Ideas for Enhancing Organizational Creativity include all, except
- 67 ... occurs when individuals overestimate their ability to predict future events.





- (68) ... is the opposite of overconfidence bias, as it occurs when looking backward in time where mistakes made seem obvious after they have already occurred.
- (69) ... refers to the tendency for individuals to rely too heavily on a single piece of information.
- (70) ... refers to the tendency of decision makers to be influenced by the way that a situation or problem is presented.
- (71) Goals and objectives provide the foundation for ... .
- (72) Planning typically starts with a ... .
- (73) ... is a systematic and organized approach that allows management to focus on achievable goals and to attain the best possible results from available resources.
- (74) The Balanced Scorecard is a framework designed
- (75) Characteristics of Appropriate Goals and Objectives
- (76) CSR is an acronym for
- (77) CSR involves all except
- (78) Which of the CSR sectors means Meeting shareholders' demands for sound financial returns, long-term economic growth, open communication, and transparent financial accounting.
- (79) Which of the CSR sectors means integrating long-term economic, environmental, and social aspects in their business strategies while maintaining global competitiveness and brand reputation?
- (80) Which of the CSR sectors means managing human resources to maintain workforce capabilities and employee satisfaction through best-in-class organizational learning and knowledge management practices and remuneration and benefit programs?

